

THE CHANGE COMPANY WORKBOOKS

THE CHANGE COMPANY WORKBOOKS ARE COMPREHENSIVE RESOURCES DESIGNED TO ASSIST INDIVIDUALS AND ORGANIZATIONS IN NAVIGATING THE COMPLEXITIES OF PERSONAL AND PROFESSIONAL DEVELOPMENT. BY PROVIDING STRUCTURED FRAMEWORKS, THESE WORKBOOKS FACILITATE MEANINGFUL CHANGE THROUGH REFLECTIVE EXERCISES, ACTIONABLE STRATEGIES, AND TRANSFORMATIVE INSIGHTS. THIS ARTICLE WILL EXPLORE THE VARIOUS ASPECTS OF THE CHANGE COMPANY WORKBOOKS, INCLUDING THEIR ORIGINS, KEY FEATURES, BENEFITS, AND PRACTICAL APPLICATIONS. ADDITIONALLY, READERS WILL GAIN INSIGHT INTO HOW THESE WORKBOOKS CAN BE EFFECTIVELY UTILIZED FOR PERSONAL GROWTH AND ORGANIZATIONAL IMPROVEMENT.

- INTRODUCTION
- WHAT ARE THE CHANGE COMPANY WORKBOOKS?
- KEY FEATURES OF THE CHANGE COMPANY WORKBOOKS
- BENEFITS OF USING THE CHANGE COMPANY WORKBOOKS
- HOW TO EFFECTIVELY USE THE CHANGE COMPANY WORKBOOKS
- PRACTICAL APPLICATIONS OF THE CHANGE COMPANY WORKBOOKS
- CONCLUSION

WHAT ARE THE CHANGE COMPANY WORKBOOKS?

THE CHANGE COMPANY WORKBOOKS ARE A SERIES OF STRUCTURED GUIDES AIMED AT FACILITATING PERSONAL AND ORGANIZATIONAL CHANGE. DEVELOPED BY EXPERTS IN BEHAVIORAL SCIENCE AND ORGANIZATIONAL DEVELOPMENT, THESE WORKBOOKS ARE ROOTED IN EVIDENCE-BASED PRACTICES THAT ENCOURAGE INTROSPECTION AND STRATEGIC PLANNING. THEY CATER TO A WIDE RANGE OF AUDIENCES, INCLUDING INDIVIDUALS SEEKING PERSONAL GROWTH, TEAMS AIMING TO ENHANCE COLLABORATION, AND ORGANIZATIONS STRIVING FOR SYSTEMIC CHANGE.

EACH WORKBOOK TYPICALLY FOCUSES ON A SPECIFIC THEME OR AREA OF DEVELOPMENT, SUCH AS LEADERSHIP, EMOTIONAL INTELLIGENCE, OR TEAM DYNAMICS. THE CONTENT IS DESIGNED TO BE INTERACTIVE AND ENGAGING, OFTEN INCORPORATING EXERCISES THAT PROMPT USERS TO REFLECT ON THEIR EXPERIENCES, SET GOALS, AND TRACK THEIR PROGRESS. THIS HANDS-ON APPROACH MAKES THE WORKBOOKS EFFECTIVE TOOLS FOR FOSTERING SUSTAINED CHANGE.

KEY FEATURES OF THE CHANGE COMPANY WORKBOOKS

THE CHANGE COMPANY WORKBOOKS ARE DISTINGUISHED BY SEVERAL KEY FEATURES THAT ENHANCE THEIR UTILITY AND EFFECTIVENESS. UNDERSTANDING THESE FEATURES ALLOWS USERS TO MAXIMIZE THEIR EXPERIENCE WITH THE MATERIALS.

STRUCTURED FRAMEWORK

EACH WORKBOOK FOLLOWS A CLEAR AND ORGANIZED STRUCTURE, WHICH TYPICALLY INCLUDES SECTIONS FOR INTRODUCTION, EXERCISES, REFLECTIONS, AND ACTION PLANS. THIS STRUCTURED APPROACH ENABLES USERS TO NAVIGATE THE CONTENT EASILY AND ENSURES THAT ALL NECESSARY COMPONENTS OF PERSONAL AND ORGANIZATIONAL CHANGE ARE ADDRESSED.

INTERACTIVE EXERCISES

ONE OF THE STANDOUT FEATURES OF THE CHANGE COMPANY WORKBOOKS IS THE INCLUSION OF INTERACTIVE EXERCISES. THESE EXERCISES ARE DESIGNED TO ENCOURAGE ACTIVE PARTICIPATION, PROMPTING USERS TO ENGAGE DEEPLY WITH THE MATERIAL. THEY MAY INCLUDE:

- SELF-ASSESSMENT QUESTIONNAIRES
- GOAL-SETTING FRAMEWORKS
- REFLECTION PROMPTS
- ACTION PLANNING TEMPLATES

EVIDENCE-BASED CONTENT

THE WORKBOOKS ARE GROUNDED IN RESEARCH AND BEST PRACTICES FROM THE FIELDS OF PSYCHOLOGY, EDUCATION, AND ORGANIZATIONAL DEVELOPMENT. THIS EVIDENCE-BASED CONTENT ENSURES THAT USERS ARE ACCESSING RELIABLE INFORMATION AND STRATEGIES THAT HAVE BEEN SHOWN TO BE EFFECTIVE IN FOSTERING CHANGE.

BENEFITS OF USING THE CHANGE COMPANY WORKBOOKS

UTILIZING THE CHANGE COMPANY WORKBOOKS OFFERS NUMEROUS BENEFITS FOR INDIVIDUALS AND ORGANIZATIONS ALIKE. THESE BENEFITS CONTRIBUTE TO BOTH PERSONAL DEVELOPMENT AND OVERALL ORGANIZATIONAL EFFECTIVENESS.

ENHANCED SELF-AWARENESS

ONE OF THE PRIMARY BENEFITS OF ENGAGING WITH THESE WORKBOOKS IS THE ENHANCEMENT OF SELF-AWARENESS. THE REFLECTIVE EXERCISES PROMPT USERS TO CONSIDER THEIR THOUGHTS, FEELINGS, AND BEHAVIORS CRITICALLY. THIS INCREASED SELF-AWARENESS IS CRUCIAL FOR PERSONAL GROWTH AND CAN LEAD TO MORE INFORMED DECISION-MAKING.

ACTION-ORIENTED STRATEGIES

THE WORKBOOKS PROVIDE ACTIONABLE STRATEGIES THAT EMPOWER USERS TO MAKE TANGIBLE CHANGES IN THEIR LIVES OR ORGANIZATIONS. BY FOLLOWING THE STRUCTURED FRAMEWORKS AND COMPLETING THE EXERCISES, USERS CAN DEVELOP CLEAR ACTION PLANS THAT PROMOTE ACCOUNTABILITY AND PROGRESS.

IMPROVED COMMUNICATION AND COLLABORATION

FOR ORGANIZATIONS, THE CHANGE COMPANY WORKBOOKS CAN FOSTER IMPROVED COMMUNICATION AND COLLABORATION AMONG TEAM MEMBERS. BY ENGAGING IN SHARED EXERCISES AND DISCUSSIONS, TEAMS CAN BUILD TRUST, ALIGN THEIR GOALS, AND ENHANCE THEIR COLLECTIVE EFFECTIVENESS.

HOW TO EFFECTIVELY USE THE CHANGE COMPANY WORKBOOKS

TO MAXIMIZE THE BENEFITS OF THE CHANGE COMPANY WORKBOOKS, USERS SHOULD CONSIDER A FEW BEST PRACTICES WHEN INTEGRATING THEM INTO THEIR PERSONAL OR ORGANIZATIONAL DEVELOPMENT EFFORTS.

SET CLEAR GOALS

BEFORE STARTING A WORKBOOK, IT IS ESSENTIAL TO SET CLEAR, SPECIFIC GOALS. IDENTIFY WHAT YOU HOPE TO ACHIEVE THROUGH THE WORKBOOK, WHETHER IT IS PERSONAL GROWTH, TEAM DEVELOPMENT, OR ORGANIZATIONAL CHANGE. THIS FOCUS WILL GUIDE YOUR ENGAGEMENT WITH THE MATERIAL.

CREATE A DEDICATED SPACE

ESTABLISHING A DEDICATED SPACE FOR WORKING THROUGH THE WORKBOOK CAN ENHANCE CONCENTRATION AND MOTIVATION. CHOOSE A QUIET, COMFORTABLE AREA FREE FROM DISTRACTIONS, AND ALLOCATE SPECIFIC TIMES FOR ENGAGING WITH THE CONTENT AND COMPLETING EXERCISES.

ENGAGE IN GROUP DISCUSSIONS

FOR TEAMS USING THE WORKBOOKS, FACILITATING GROUP DISCUSSIONS CAN SIGNIFICANTLY ENRICH THE EXPERIENCE. BY SHARING INSIGHTS AND REFLECTIONS, TEAM MEMBERS CAN LEARN FROM ONE ANOTHER AND DEEPEN THEIR UNDERSTANDING OF THE MATERIAL. CONSIDER SCHEDULING REGULAR MEETINGS TO DISCUSS PROGRESS AND SHARE EXPERIENCES.

PRACTICAL APPLICATIONS OF THE CHANGE COMPANY WORKBOOKS

THE CHANGE COMPANY WORKBOOKS CAN BE APPLIED IN VARIOUS CONTEXTS, MAKING THEM VERSATILE TOOLS FOR PERSONAL AND PROFESSIONAL DEVELOPMENT.

INDIVIDUAL DEVELOPMENT

INDIVIDUALS CAN USE THE WORKBOOKS FOR PERSONAL DEVELOPMENT BY FOCUSING ON SPECIFIC AREAS SUCH AS EMOTIONAL INTELLIGENCE, RESILIENCE, OR LEADERSHIP SKILLS. BY COMPLETING THE EXERCISES AND IMPLEMENTING THE ACTION PLANS, INDIVIDUALS CAN TRACK THEIR PROGRESS AND CELEBRATE THEIR ACHIEVEMENTS OVER TIME.

TEAM BUILDING

ORGANIZATIONS CAN LEVERAGE THE WORKBOOKS FOR TEAM-BUILDING EXERCISES. BY ENGAGING IN THE INTERACTIVE ACTIVITIES TOGETHER, TEAMS CAN STRENGTHEN THEIR RELATIONSHIPS AND IMPROVE THEIR COLLABORATIVE SKILLS. THIS CAN LEAD TO ENHANCED PRODUCTIVITY AND A MORE POSITIVE WORK ENVIRONMENT.

ORGANIZATIONAL CHANGE INITIATIVES

THE WORKBOOKS ARE ALSO SUITABLE FOR GUIDING ORGANIZATIONAL CHANGE INITIATIVES. LEADERS CAN USE THEM TO FACILITATE DISCUSSIONS ABOUT CHANGE, ENGAGE EMPLOYEES IN THE PROCESS, AND DEVELOP COMPREHENSIVE ACTION PLANS TO IMPLEMENT NEW STRATEGIES EFFECTIVELY.

CONCLUSION

THE CHANGE COMPANY WORKBOOKS SERVE AS INVALUABLE RESOURCES FOR INDIVIDUALS AND ORGANIZATIONS STRIVING FOR MEANINGFUL CHANGE. WITH THEIR STRUCTURED FRAMEWORKS, INTERACTIVE EXERCISES, AND EVIDENCE-BASED CONTENT, THESE WORKBOOKS OFFER A COMPREHENSIVE APPROACH TO PERSONAL AND PROFESSIONAL DEVELOPMENT. BY ENGAGING WITH THE MATERIALS THOUGHTFULLY AND PURPOSEFULLY, USERS CAN ENHANCE THEIR SELF-AWARENESS, DEVELOP ACTIONABLE STRATEGIES, AND FOSTER IMPROVED COLLABORATION. WHETHER UTILIZED FOR INDIVIDUAL GROWTH OR ORGANIZATIONAL TRANSFORMATION, THE CHANGE COMPANY WORKBOOKS PAVE THE WAY FOR SUSTAINABLE CHANGE AND LASTING IMPACT.

Q: WHAT TOPICS DO THE CHANGE COMPANY WORKBOOKS COVER?

A: THE CHANGE COMPANY WORKBOOKS COVER A VARIETY OF TOPICS INCLUDING LEADERSHIP DEVELOPMENT, EMOTIONAL INTELLIGENCE, TEAM DYNAMICS, PERSONAL GROWTH, AND ORGANIZATIONAL CHANGE STRATEGIES.

Q: HOW CAN I PURCHASE THE CHANGE COMPANY WORKBOOKS?

A: THE CHANGE COMPANY WORKBOOKS CAN TYPICALLY BE PURCHASED THROUGH THEIR OFFICIAL WEBSITE OR AUTHORIZED RETAILERS THAT SPECIALIZE IN PERSONAL DEVELOPMENT AND ORGANIZATIONAL RESOURCES.

Q: ARE THE CHANGE COMPANY WORKBOOKS SUITABLE FOR GROUP USE?

A: YES, THE CHANGE COMPANY WORKBOOKS ARE DESIGNED TO BE USED INDIVIDUALLY OR IN GROUPS, MAKING THEM IDEAL FOR TEAM-BUILDING EXERCISES AND ORGANIZATIONAL DEVELOPMENT INITIATIVES.

Q: CAN I USE THE WORKBOOKS FOR SELF-ASSESSMENT?

A: ABSOLUTELY. THE WORKBOOKS INCLUDE SELF-ASSESSMENT EXERCISES THAT HELP USERS REFLECT ON THEIR SKILLS, BEHAVIORS, AND AREAS FOR IMPROVEMENT, PROMOTING ENHANCED SELF-AWARENESS.

Q: IS THERE A SPECIFIC ORDER TO FOLLOW WHEN USING THE WORKBOOKS?

A: WHILE THERE IS NO STRICT ORDER, IT IS RECOMMENDED TO FOLLOW THE STRUCTURE PROVIDED IN EACH WORKBOOK, COMPLETING SECTIONS IN SEQUENCE TO BUILD UPON INSIGHTS AND STRATEGIES EFFECTIVELY.

Q: HOW DO THE CHANGE COMPANY WORKBOOKS PROMOTE BEHAVIORAL CHANGE?

A: THE WORKBOOKS PROMOTE BEHAVIORAL CHANGE BY COMBINING REFLECTIVE EXERCISES WITH ACTIONABLE STRATEGIES, ENCOURAGING USERS TO SET GOALS, TRACK THEIR PROGRESS, AND IMPLEMENT CHANGES IN A STRUCTURED MANNER.

Q: ARE THE CHANGE COMPANY WORKBOOKS EVIDENCE-BASED?

A: YES, THE CONTENT OF THE CHANGE COMPANY WORKBOOKS IS GROUNDED IN RESEARCH AND BEST PRACTICES FROM BEHAVIORAL SCIENCE AND ORGANIZATIONAL DEVELOPMENT, ENSURING RELIABILITY AND EFFECTIVENESS.

Q: CAN ORGANIZATIONS CUSTOMIZE THE USE OF THESE WORKBOOKS FOR THEIR SPECIFIC NEEDS?

A: YES, ORGANIZATIONS CAN CUSTOMIZE THE USE OF THE CHANGE COMPANY WORKBOOKS TO ADDRESS THEIR SPECIFIC CHALLENGES AND GOALS, ADAPTING EXERCISES AND DISCUSSIONS AS NEEDED TO FIT THEIR CONTEXT.

Q: DO THE WORKBOOKS PROVIDE GUIDANCE FOR IMPLEMENTING CHANGE WITHIN TEAMS?

A: YES, THE WORKBOOKS INCLUDE GUIDANCE AND FRAMEWORKS FOR FACILITATING CHANGE WITHIN TEAMS, MAKING THEM EFFECTIVE TOOLS FOR ENHANCING COLLABORATION AND COLLECTIVE PERFORMANCE.

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the change company workbooks: The HR Executive Guide To Creating A High Performance Business Team Richard Parkes Cordock, If you're a HR Director or VP HR and under pressure to help improve the performance of your employees and help grow your business, then 'The HR Executive Guide To Creating A High Performance Business Team' is a must read for you. As a HR executive, quite likely your colleagues look to you as the font of all knowledge when it comes to getting the best from employees and improving business results (through people). But 'practically', how can you -- as a HR professional -- help your fellow colleagues when they come to you? Do you send your managers and executives on an external leadership program to make them better business leaders. Do you arrange for them to spend time with an executive or leadership coach? Perhaps you send them and their entire team on a team building exercise? All good ideas... and all with different costs and different chances of success. But there is another alternative you may not have considered before. That is to give your managers and executives the tools to develop their own teams in-house. In this step-by-step guide, you'll learn about Enterprise LEADER, a ready-made team development program which managers and executives use to build and strengthen their own teams in the workplace, at a time and pace which suits them. You'll discover how your own managers and executives can use Enterprise LEADER to drive change and improve team performance and business results. If you are looking for fresh new (low cost) ideas to help drive your business forward and support your CEO, senior management team and managers and executives at all levels, then download and read this easy to read and hands-on guide . This book in 25 words: Change / Performance / Results / Collaboration / Communication / Teamwork / Engagement / Alignment / Motivation / Goals / Focus / Creativity / Entrepreneurship / Self-Belief / Leadership / Morale / Cooperation / Ownership / Accountability / Commercial-Awareness / Sales / Vision / Customers / Competitiveness / Growth

the change company workbooks: *The Business Owner Guide To Getting The Best From Your*

Team Richard Parkes Cordock, Are you a business owner in the UK, US, ANZ or another English speaking region? Are you looking for ways to drive CHANGE, and improve the PERFORMANCE and RESULTS of your team and overall company? If so, The 'Business Owner Guide to Getting the Best From Your Team' is a must read for you. In this short yet practical 'how to' guide, you'll learn about Enterprise LEADER, a 'low-cost', ready made team development program which business owners -- like you -- are using to improve team performance and financial and operational results (i.e. more sales, more customers, more profits, more cash, better service, better quality, better results... faster, quicker, easier and with less resources). If you lead a team of people in your own company, the ideas, tools and strategies outlined in this book will help you get your team(s) tuned in to your business, performing at a higher level, and achieving greater results than you ever thought possible. Download and read today!

the change company workbooks: *The Charity CEO Guide To Creating A Business Focused Team* Richard Parkes Cordock, 2014-06-25 If you're a CEO or Executive of a charity or non-profit and you want to make your organization more business savvy and commercially minded, then 'The Charity CEO Guide To Creating A Business Focused Team: How To Grow Your Charity By Getting Your Employees To Think Like Business People' is a must read. Charities and non-profits face many of the same operational issues as traditional businesses, such as growing income and cash, getting the best from teams of people, achieving stretch goals and improving performance and results. Business based CEOs know that to meet their goals, they need to have people on-board who are business and customer focused, in-tune with the company's purpose and ambitions, and who display leadership characteristics. The same is true in charities and non-profits too. In 'The Charity CEO Guide To Creating A Business Focused Team' you'll discover the exact steps you can take to make your teams as business savvy and commercially minded as the most successful and profitable business-based company. Download this CEO's Guide now and discover how you can take your entire team on a unforgettable journey, unlocking the potential of each team member, and instilling in them new 'business' thinking, attitudes and behaviours. This book in 25 words: Change / Performance / Results / Collaboration / Communication / Teamwork / Engagement / Alignment / Motivation / Goals / Focus / Creativity / Entrepreneurship / Self-Belief / Leadership / Morale / Cooperation / Ownership / Accountability / Commercial-Awareness / Sales / Vision / Customers / Competitiveness / Growth

the change company workbooks: The CIO Guide To Transforming Your IT Team Into A Business Team Richard Parkes Cordock, 2014-06-25 If you're a CIO or IT Executive and looking to make your IT team more commercial, business savvy and customer focused, then 'The CIO Guide To Transforming Your IT Team Into Business Team' is for you. Long gone are the days when IT teams were staffed with inward looking techies. IT is now a critical part of any company, and IT teams need to be just as business focused as your sales, marketing and customer service departments. In this short Guide, you'll discover how -- as a CIO or IT Executive -- you can transform your IT team into a business team, ensuring every team member is in-tune with the business, aligned behind the goals of the business... and speaks the language of business. Download this CIO's Guide now and discover how you can take your entire IT team on a unforgettable journey, unlocking the potential of each team member, and instilling in them new thinking, attitudes and behaviours. This book in 25 words: Change / Performance / Results / Collaboration / Communication / Teamwork / Engagement / Alignment / Motivation / Goals / Focus / Creativity / Entrepreneurship / Self-Belief / Leadership / Morale / Cooperation / Ownership / Accountability / Commercial-Awareness / Sales / Vision / Customers / Competitiveness / Growth

the change company workbooks: **The Business Manager's Guide To Getting The Best From Your Team** Richard Parkes Cordock, If you are a manager in business, and you lead a team of people, you're immediately under pressure to deliver results. Whether you lead a small team of five, or an entire department of 100 or more, the buck stops with you when it comes to results. Good or bad, you are judged on the results you deliver and goals you achieve. But in reality, it's not just you who delivers results, it's your entire team, and it's your job as a manager (and leader) to get the very

best from your team each day. This is often easier said than done, and for many managers, improving team performance is a constant headache and source of frustration. Even managers of successful teams are under pressure to achieve more and are on the 'look out' for ways to give them the edge. In 'The Business Manager's Guide To Getting The Best From Your Team', you'll discover a new 'coaching based approach' which you can personally use to improve the performance of your team and the results it delivers. You'll be introduced to a proven step-by-step methodology which other managers (worldwide) are using right now to get the best from their teams, and drive their business units forward. Whatever your industry sector, team size or level of experience as a manager, the ideas in this book will work for you.

the change company workbooks: The Small Business Guide To Getting The Best From Your Team Richard Parkes Cordock, As the owner or director of a small business, you know how important your people and teams are to your company's success. Having motivated, engaged, driven teams, who are focused on your customers, in-tune with your goals, and firing on all cylinders is key to your company's success. Whatever size of business you are, your people are everything -- and positively or negatively, the people you employ have a direct impact on your business results. But getting everybody in your team -- whether that is 5, 10, 100 people or more -- performing each day at their highest level is not easy. It requires strong leadership (from you and your fellow directors) as well as a proactive and thoughtful approach to team development. Whilst your larger competitors have access to big budget team development resources you could only dream about, your 'small biz' pockets are not so deep and your investment needs to be more carefully considered. So what can you do as a leader in a small business, to actively develop your team(s) making sure every employee comes to work each day and performs their work at a superior level, and delivers stronger business results for you? Enter Enterprise LEADER.. a 'low-cost', ready made team development program which is proven to help small businesses -- like yours -- improve team performance and financial and operational results (i.e. more sales, more customers, more profits, more cash, better service, better quality... faster, quicker, easier and with less resources). In this short and easy to digest guide, you'll discover how -- as a leader in a small business -- you and your fellow directors can use Enterprise LEADER to develop your own people and teams, so that your workforce truly becomes a key part of your competitive advantage. You'll discover how you can compete with the 'big boys' and bring the world class people development tools of Enterprise LEADER to your own company... on a tiny budget. Download this guide today, and learn how you can use Enterprise LEADER to develop your own teams and make your own small business 'stand out' for its excellence... even against the 'corporate big boys' with deeper pockets and richer resources.

the change company workbooks: The Corporate Executive Guide To Getting The Best From Your Team Richard Parkes Cordock, As a manager or executive in a large corporation (especially in 'Corporate America'), do you ever feel frustrated that you are not getting the best from your team? Do you ever feel your team could achieve more, reach higher goals, deliver greater results, if only you could get the people you lead to perform at a higher level? Perhaps you've been thinking about getting some help to develop your team, possibly embarking on a team building day, working with a coach, or even going on a leadership course yourself. You just want to do something to raise the performance of the people under your charge. In a large corporate that should be easy for you to make happen... right? You have access to endless training and development resources and a dedicated HR and training department. Well not always. Sometimes, companies are just so big, the hoops to jump through are too complex, and it just becomes too difficult for individual managers to seek help the 'official way'. Thousands of managers and executives around the world who work in large national or multinational corporations share these same frustrations. They know they need help to develop their teams, but find it too difficult to access the right internal resources. That's why business professionals -- like you -- who lead teams of five, ten, 50 people or more, are seeking alternatives to tightly controlled, hard to access, internal resources. Enter Enterprise LEADER, a 'low cost and easy to use' team development program, which corporate managers and executives use to develop their own team(s), drive change, and improve performance and business results. In

this short guide, you'll learn more about Enterprise LEADER and find out how you can 'take ownership' of the development of your team today and start achieving the results you know your team is capable of. You'll discover the tools and methodologies corporate managers around the world are using right now to get their teams tuned in to their business, performing at a higher level, and achieving greater results than they ever thought possible. Download 'The Corporate Executive Guide To Getting The Best From Your Team' today.

the change company workbooks: How to Grow Your Coaching or Consulting Business as an Associate of Enterprise LEADER Richard Parkes Cordock, Are you a business coach or consultant looking for new ways to grow your business? Perhaps you're a facilitator, trainer or business advisor -- and want to get more clients, or sell more services to your existing clients? If so, 'How to Grow Your Coaching or Consulting Business as an Associate of Enterprise LEADER' is a must read for you. In this book you'll learn about Enterprise LEADER, a ready made team development program which companies use to develop their teams, drive change and increase performance and business results. Whilst some companies choose to use Enterprise LEADER in-house led by their own managers and executives, many companies prefer to work with an outside coach or consultant who can provide guidance and support, and help the business achieve their growth goals. In this short guide, you'll learn about Enterprise LEADER Team Development Program (what it is, why and how it works, who its for), and you'll discover how as an Approved Associate, you can provide facilitation services to companies, large and small around the world. Download the guide now and find out how you can grow your own coaching/consulting business as an Approved Associate of Enterprise LEADER.

the change company workbooks: The CEO Guide To Getting The Best From Your Team Richard Parkes Cordock, If you are a CEO or managing director of a business you know more than anybody how important it is to have 'every' member of your team firing on all cylinders. Your people really are your business. From your CEO's vantage point, you clearly see the direct link between the performance of your team(s) and the financial and operational results your business achieves. Good, bad or indifferent, the results you deliver as a CEO are in the hands of the people who work for you. The results they achieve are also a direct reflection on your ability as a leader. One of your most important jobs as a CEO or Managing Director is to make sure -- at all times -- that you are getting the best from your people. But how? Where do you start to get your team(s) to operate at a higher level? In 'The CEO Guide To Getting The Best From Your Team' you'll discover an easy to use program (called Enterprise LEADER) which you, or your fellow executives/managers (or an outside coach/consultant) can use to improve team performance. You'll discover the step-by-step methodology and set of tools which CEOs around the world are using right now to get their teams tuned in to their businesses, performing at a higher level, and achieving greater business results than they ever thought possible. Whether you are the managing director of a small 10 man marketing agency, or the CEO of a 1,000+ person manufacturing company, the ideas in this book will help you transform the performance and results of your own people and teams.

the change company workbooks: Office VBA Macros You Can Use Today Juan Pablo González, Cindy Meister, Suat Ozgur, Bill Dilworth, Anne Troy, T J Brandt, 2006-01-01 For any Microsoft Office user familiar with Word, Excel, PowerPoint, Access, or Outlook, this book provides tutorials on the tools and tricks that automate these programs for increased productivity. Each lesson includes instructions and a downloadable file on which to test the VBA macros and procedures provided. Tasks covered include how to run several mail merges at once, removing duplicates from data, and saving email attachments.

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copies of his previous books combined and has taught and trained extensively in Microsoft Excel, this all-encompassing guide offers everything you need to get started with Excel. From generating pivot tables and performing financial functions to performing error trapping and building and running macros—and everything in between—this hands-on, friendly guide makes working with Excel easier than ever before. Serves as the ideal reference for solving common questions and Excel pain points quickly and easily Helps to increase productivity and efficiency when working in Excel Fully updated for the new version of Excel Covers basic and more advanced Excel topics If working in Excel occasionally makes you want to scream, this will be the dog-eared, dust-free reference you'll turn to again and again.

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the change company workbooks: Show Me Microsoft Office Excel 2003 Steve Johnson, 2003 Microsoft Office Excel 2003 provides powerful new tools with which to create, analyze, and share spreadsheet information. Excel 2003 takes advantage of the latest technologies such as XML and Microsoft SharePoint to extend desktop productivity and workspace collaboration over an intranet or the Internet. This book covers these changes, as well as smart tags, which are far more flexible in Excel 2003, and several statistical functions that have been improved to make data analysis easier. Show Me's visual format highlights these usability features for new or upgrading users, especially those upgrading from Office 97 or Office 2000. Though Excel 2003 has the fewest changes of all the Office applications, new and upgrading users will need a resource to quickly get them working with the software. This book's succinct yet complete coverage does just that! Additional features of this book include a Troubleshooting Guide to help solve common problems and a Project Guide with a listing of real-world projects by feature, as well as a MOS Exam Guide with a complete listing of MOS objectives and page numbers to locate the objectives. This feature gives the series a definite advantage over competing visual titles.

the change company workbooks: The COO Guide To Getting The Best From Your Team

Richard Parkes Cordock, Are you a COO or Director of Operations in the UK, US, Canada, ANZ or another English speaking region? Are you looking for ways to drive CHANGE, and improve the PERFORMANCE and RESULTS of your team and overall company? If so, 'The COO Guide to Getting the Best From Your Team' is a must read for you. In this short yet practical 'how to' guide, you'll learn about Enterprise LEADER, a 'low-cost', ready made team development program which COOs -- like you -- are using to improve team performance and financial and operational results (i.e. more sales, more customers, more profits, more cash, better service, better quality, better results... faster, quicker, easier and with less resources). If you lead a team of people in your own company, the ideas, tools and strategies outlined in this book will help you get your team(s) tuned in to your business, performing at a higher level, and achieving greater results than you ever thought possible. Download and read today!

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they do not share your passion, drive and enthusiasm. They do not fully buy into your goals and vision and are holding you back from achieving more. Perhaps you just feel you could achieve more as an entrepreneur and company if you could get your team performing at a higher level... more in tune with your business, more focused on your customers, more responsive, innovative and passionate. But what can you do to drive this change? Enter Enterprise LEADER.. a 'low-cost', ready made team development program which is proven to help entrepreneurs -- like you -- improve team performance and financial and operational results (i.e. more sales, more customers, more profits, more cash, better service, better quality, better results... faster, quicker, easier and with less resources). In this short guide, you'll learn more about Enterprise LEADER Team Development Program, a program which has its DNA firmly based in the world of entrepreneurs and entrepreneurship. You'll discover how you can use Enterprise LEADER to develop your own people and teams, so that your workforce truly becomes a key part of your competitive advantage. Download this guide today, and discover how to unlock the potential of every member of your team.

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